

## **VISA EXTENSION FOR MANDATORY DOCUMENTS (STAY VISA /RP/RC)**

### **1. BONAFIDE CERTIFICATE:**

1. BONAFIDE CERTIFICATE FROM ISC OFFICE
2. PROGRESS REPORT FROM YOUR GUIDE
3. ATTENDANCE CERTIFICATE FROM YOUR COLLEGE / HOD

### **2. PASSPORT AND VISA:**

PHOTO PAGE, PAGE INDICATING VALIDITY, PAGE BEARING ARRIVAL STAMP OF INDIAN IMMIGRATION, VISA WITH ENDORSEMENT

### **3. RESIDENCE PROOF:**

1. FORM C
2. ELECTRICITY BILL
3. RENT RECEIPT FROM HOUSE OWNER (RENT VOUCHER)
4. ALONG WITH A LETTER AND PHOTO-ID CARD OF HOUSE OWNER
5. RENTED ACCOMMODATION COPY OF THE LEASE AND LICENSE AGREEMENT

**STAYING IN HOSTEL :** FORM –C FROM ISH  
HOSTEL FEE RECEIPT FROM ISH  
RESIDENTIAL CERTIFICATE FROM ISH

### **4. FINANCIAL GUARANTEE: BANK STATEMENT**

### **5. PHOTO: APPLICANT'S PHOTO**

### **6. RC/RP: REGISTRATION CERTIFICATE/ RESIDENTIAL PERMIT /STAY VISA**

### **7. TUITION FEE RECEIPT FROM ISC OFFICE**

### **8. FRRO - FORM –A : FROM ISC OFFICE**

### **9. REQUEST LETTER FOR VISA EXTENSION**

### **10. IF ANY BACKLOG PAPERS ATTACHED MARKS MEMOS**